

COMMONWEALTH OF MASSACHUSETTS

ESSEX, ss.

PROBATE & FAMILY COURT  
DOCKET NO. ESXXD-XXXXDR

JOHN SMITH,  
Plaintiff

v.

JANE SMITH,  
Defendant

**MOTION BY GUARDIAN AD LITEM FOR  
[REQUEST/i.e., ADDITIONAL TIME & HOURS TO COMPLETE REPORT]**

NOW COMES [NAME] as Guardian *ad litem* relative to the above-captioned matter to investigate issues of custody, parenting time and domestic violence, having been appointed on [DATE], and respectfully requests that this Honorable Court allow [INSERT REQUEST: an additional ten (10) hours and an extension of forty-five (45) days for this GAL to complete the investigation and report for the Court; instructions; relief from impoundment, etc.].

As reasons in support hereof [EXPLAIN REASONS FOR REQUEST; EXAMPLES BELOW/INCLUDE WHAT IS RELEVANT TO YOUR REQUEST]:

1. there are four children and the issues to investigate are complex and time consuming;
2. the parties have submitted voluminous documentation for review by this GAL;
3. there are numerous professional collaterals involved with this family to be interviewed;
4. there was a delay in receipt of records requested by this GAL from professional collaterals;
5. the [Plaintiff/Defendant] raised issues at the final meeting with this GAL not previously raised that require investigation by this GAL in the children's best interests;
6. there was a delay in payment of the retainer by the parties;
7. etc...

In further support hereof, the parties have assented to this request. [USE ONLY IF ONE OR BOTH PARTIES ASSENTS]

WHEREFORE, this GAL respectfully requests [INSERT REQUEST: an additional ten (10) hours and an extension of forty-five (45) days for this GAL to complete the investigation and report for the Court; instructions; relief from impoundment, etc.]

DATE:

Respectfully submitted,

\_\_\_\_\_  
GAL/License #  
Address, Tel., Email

ASSENTED TO BY:

\_\_\_\_\_  
Plaintiff's Lawyer, Esq.  
Address, Tel., Email

\_\_\_\_\_  
Defendant's Lawyer, Esq.  
Address, Tel., Email

**[OR, IF NO ASSENT]**

CERTIFICATE OF SERVICE

I, [GAL], hereby certify that on this date I served the foregoing "Motion by Guardian *ad litem* for Additional Hours & Time to Complete Report" by delivering a true copy of the same along with notice that the motion hearing is scheduled for [HEARING DATE, TIME, LOCATION] electronically by email and by first class mail, postage prepaid, to:

\_\_\_\_\_  
Plaintiff's Lawyer, Esq.  
Address, Tel., Email  
[Pro Se if no counsel]

\_\_\_\_\_  
Defendant's Lawyer, Esq.  
Address, Tel., Email

DATE:

\_\_\_\_\_  
[GAL]